

# Graphic Artist P and L Worksheet

Year \_\_\_\_\_

## Income

Personal services	\$ _____
Teaching	_____
Consulting	_____
Other: _____	_____
_____	_____
TOTAL INCOME	\$ _____

## Expenses

Advertising and promotion	\$ _____
Assistants (outside services)	_____
Automobile (gas, repairs, insurance, etc.)	_____
Bank fees	_____
Insurance (other than health)	_____
Interest and finance charges	_____
Legal and professional fees	_____
Local transportation	_____
Props	_____
Rent: Studio	_____
Equipment	_____
Vehicles	_____
Repairs and maintenance	_____
Supplies	_____
Taxes: Business income	_____
Payroll	_____
Sales	_____
Unemployment	_____

**Expenses** (continued)

Telephone: Studio	\$ _____
Celluar	_____
Travel and entertainment: Travel	_____
Meals	_____
Entertainment	_____
Photography	_____
Internet: Access and hosting	_____
Membership dues	_____
Professional development	_____
Reference materials	_____
Research	_____
Utilities	_____
Wages (employees)	_____
Business gifts (maximum \$25 per person)	_____
Other: _____	_____
_____	_____
<b>TOTAL EXPENSES</b>	<b>\$ _____</b>

**Capital Assets**

Automobile	Date purchased _____	\$ _____
Computer	_____	_____
Equipment:	_____	_____
	_____	_____
	_____	_____
	_____	_____
Furniture:	_____	_____
	_____	_____
Other:	_____	_____