

# General Business Worksheet

Year

## Income

Domestic sales	\$	<input type="text"/>
International sales		<input type="text"/>
Teaching and consulting		<input type="text"/>
Other: <input type="text"/>		<input type="text"/>
<input type="text"/>		<input type="text"/>
<b>TOTAL INCOME</b>	<b>\$</b>	<input type="text"/>

## Expenses

Accounting and bookkeeping	\$	<input type="text"/>
Advertising and promotion		<input type="text"/>
Automobile (gas, repairs, insurance, etc.)		<input type="text"/>
Fees and commissions (independent contractors, etc.)		<input type="text"/>
Insurance (other than health)		<input type="text"/>
Interest and finance charges		<input type="text"/>
Legal and professional fees		<input type="text"/>
Local transportation		<input type="text"/>
Travel		<input type="text"/>
Rent: Studio		<input type="text"/>
Equipment & Vehicles		<input type="text"/>
Postage and shipping		<input type="text"/>
Repairs and maintenance		<input type="text"/>
Supplies		<input type="text"/>
Taxes: Payroll <input type="text"/> Income <input type="text"/> Other <input type="text"/> Total		<input type="text"/>
Telephone		<input type="text"/>
Other: <input type="text"/>		<input type="text"/>
<input type="text"/>		<input type="text"/>
<b>TOTAL EXPENSES</b>	<b>\$</b>	<input type="text"/>

## Capital Assets

<u>Type</u>	<u>Date Purchased</u>	<u>Amount</u>
Automobile/Truck	<input type="text"/>	\$ <input type="text"/>
Computer	<input type="text"/>	<input type="text"/>
Equipment: <input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Furniture: <input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Other: <input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Notes